

CLOCS-A Case Study Template

Word Limit: 1000 words

Image/Photo Guide: 300dpi quality, at least 3- 4 images (one hero image)

Tables/diagrams minimum 1 depending on case study

Please complete the Case Study in a Word document or similar program

Title

Company Name:

Key Safety Focus: e.g Sustainable fleet management

Introduction

An introduction to your project and scope of works:

Body

The case study must address the following as a minimum:

- **Issue Overview:** what was the relevant issue faced and what was done to address it
- **Implementation:** how was the process or initiative implemented to address the specific issue/risk
- **Practical details:** if applicable, outline the cost and time in relation to the focus of the case study. For example, if aftermarket technology the cost to purchase and time to fit the item.
- **Key Challenges:** key challenges and how they were addressed
- **Achievements:** measurable performance improvements achieved since implementing the initiative
- **Community Impacts:** how the initiative benefited the industry and wider community

Confidentiality and Approval Process

The case study will be:

- Content provided
- Edited
- Shared for feedback
- Once approved, it will then go live

NB: Information provided to the CLOCS-A as part of this process will not be used publicly without the express consent of the organisation

The full case study will feature on the CLOCS-A website. There will also be an accompanying download link for the pdf version as well.

Transferability

The structure of the case study is based upon the Case Study Specifications included in the new Sydney Metro Contract. Refer to Appendix 1 for details.

Appendix 1: Sydney Metro Case Study Contract Requirements

(a) The Tunnelling Contractor must provide formal case studies of good practice management of critical health and safety risks and/ or the introduction of specific health and safety initiatives to improve health and safety on the Project in written form at least every six months covering topics agreed with the Principal, including: [SM-GS-TUN-3041]

(i) Construction Health and Safety Critical Risks [SM-GS-TUN-3042]

(ii) Occupational Health and Hygiene [SM-GS-TUN-3043]

(iii) Road Transport Safety [SM-GS-TUN-3044]

(iv) Rail Safety [SM-GS-TUN-3045]

(b) The format for such case studies must address the following, as a minimum: [SM-GS-TUN-3046] (i) An introduction to your project and scope of works; [SM-GS-TUN-3047]

(ii) What was the relevant issue/ risk faced by the project and what was done to address it; [SM-GS-TUN-3048]

(iii) The approach to implementing the process, initiative or control to address the specific issue/risk; [SM-GS-TUN-3049]

(iv) Information on stakeholder consultation as part of the development/implementation of the initiative; [SM-GS-TUN-3050]

(v) Key challenges and how they were addressed; [SM-GS-TUN-3051]

(vi) Relevant high-quality images showing compliant workplaces, plant, equipment, vehicles or other controls implemented; [SM-GS-TUN-3052]

(vii) Measurable performance improvements achieved since implementing the relevant initiative, process or control; [SM-GS-TUN-3053]

(viii) What the initiative or managing the specific risk means to your organisation and the wider benefits it has on industry, and if relevant, the community. [SM-GS-TUN-3054]

(c) The case studies must be completed on a designed template provided by Sydney Metro and approved by Sydney Metro prior to their use. [SM-GS-TUN-3055]