



CLOCSA

Construction Logistics and Community Safety – Australia

Compliance Check Form and Non-conformance Report



CLOCS-A Requirements: Compliance Check

All vehicles over 4.5t GVM arriving on this site must conform to the CLOCS-A Standard. *

ON SITE CHECK

Name of Auditor		Date	
Site		Time	
Driver name		Vehicle Operator	
Employed by		Delivering on behalf of	
Vehicle registration		VIN Number	

1. VEHICLE OPERATOR

Vehicle operator meets the requirements described in CLOCS-A Standard.

Evidence:

CLOCS-A Accreditation		CLOCS-A ID	
Other (Specified by contractor)		Expiry date	
Pass	<input type="checkbox"/>	Fail	<input type="checkbox"/>
Comments:			

2. VEHICLE

	Fitted	Working		
Amber beacons			No bug deflectors on bonnetted trucks (City and Urban Projects only)	
Class V and VI Mirrors*			No engine air intake hardware above bonnet level (City and Urban Projects only)	
Conspicuity Marking			No large inappropriate bullbars (City and Urban Projects only)	
Wheel-Nut Position Indicators			No inappropriate sunvisors	
Fresnel Lens			No overly large decals or lettering attached to any part of the windscreen that may reduce the driver's field of view	
Wheel-Nut Position Indicators			No excessive windscreen or window tinting	
Fresnel Lens			No inappropriate fitment of aftermarket accessories that restrict the driver's field of view	
Warning Signage				
Rear View Cameras				
Reversing Sensors				
Reversing Beeper				
Brightly Coloured Drawbars				

Pass	<input type="checkbox"/>	Failed	<input type="checkbox"/>	Comments	
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3. DRIVER

Licence in date [] Category [] Invalid/no licence carried []

Training Approved training to minimise collisions, emissions and security/terrorist threats.

Evidence:

Certificate/card or driver listed on (CLOCS-A www.clocs-a.org.au/trained/drivers) Yes/No

Pass [] Fail [] Comments []

4. ROUTE CHECK

Appropriate last mile route taken to site: Yes/No []

Information provided about any collisions that occurred on journey to site: Yes/No []

Pass [] Fail [] Comments []

ACTION TAKEN ON SITE

Refused access [] Allowed access []

Letter received by driver [] Signature of driver []

Send completed form to []

*Excluding exceptions



CLOCS-A Requirements: Non-conformance report

FOLLOW UP ACTION

Name

Department

Date:

ACTIONS TAKEN

Action	Satisfactory response		Notes and Actions
	Yes	No	
Letter/email to supplier <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Addressed to:			
Meeting with supplier <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Present:			
Commercial action via contract <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other follow up actions:			

APPROVAL AND CLOSURE

			Note/Comment
Has root cause been identified?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Have preventative measures been put in place?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Closed	Date	Approved by	

Send completed form to

Where vehicles/drivers are found to be non-compliant, you are encouraged to notify the relevant accrediting body directly, CLOCS-A Accredited Operators at admin@clocs-a.org.au.