Construction Logistics and Community Safety – Australia

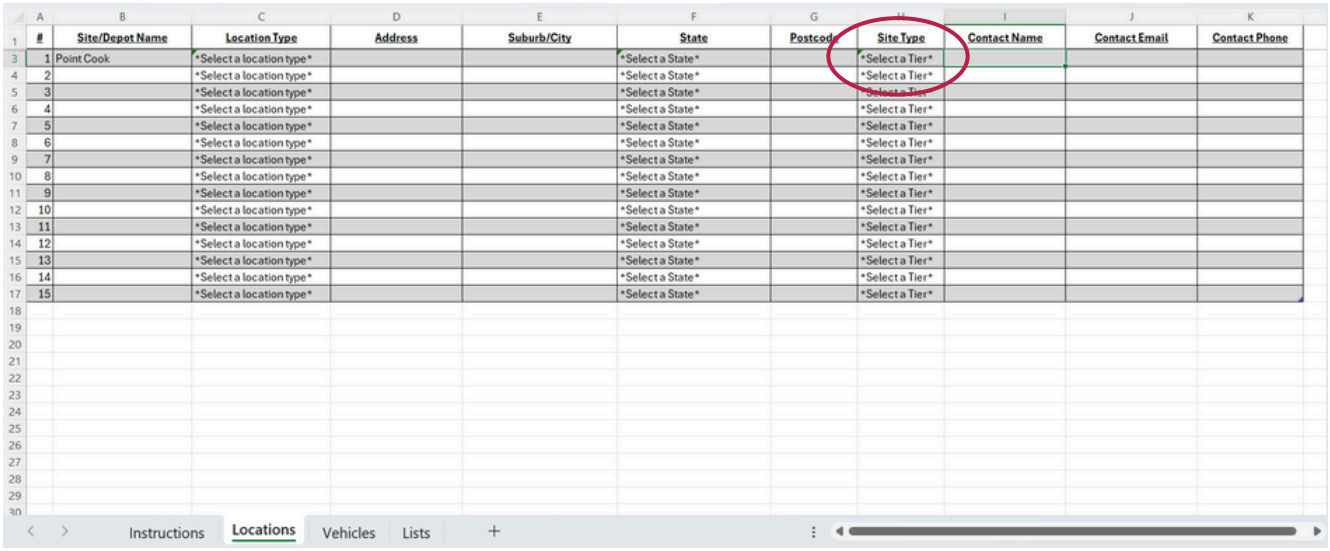
CLOCS-A Combined Accreditation Handy Hints

Procedures for a Construction company applying for and undertaking CLOCS-A Accreditation

1. To become a CLOCS-A accredited company (Combined Accreditation) you will need to submit a CLOCS-A application citing your company details, site(s) details, delegated officer(s) information at https://clocsa.qlbs.com.au/appsignup

2. Nominate the site/depot (s) by completing the template provided on the registration page.

a. Download the template and enter the requested site/depot information.



#	Site/Depot Name	Location Type	Address	Suburb/City	State	Postcode	Site Type	Contact Name	Contact Email	Contact Phone
1	Point Cook	*Select a location type*			*Select a State*		*Select a Tier*			
2		*Select a location type*			*Select a State*		*Select a Tier*			
3		*Select a location type*			*Select a State*		*Select a Tier*			
4		*Select a location type*			*Select a State*		*Select a Tier*			
5		*Select a location type*			*Select a State*		*Select a Tier*			
6		*Select a location type*			*Select a State*		*Select a Tier*			
7		*Select a location type*			*Select a State*		*Select a Tier*			
8		*Select a location type*			*Select a State*		*Select a Tier*			
9		*Select a location type*			*Select a State*		*Select a Tier*			
10		*Select a location type*			*Select a State*		*Select a Tier*			
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12		*Select a location type*			*Select a State*		*Select a Tier*			
13		*Select a location type*			*Select a State*		*Select a Tier*			
14		*Select a location type*			*Select a State*		*Select a Tier*			
15		*Select a location type*			*Select a State*		*Select a Tier*			

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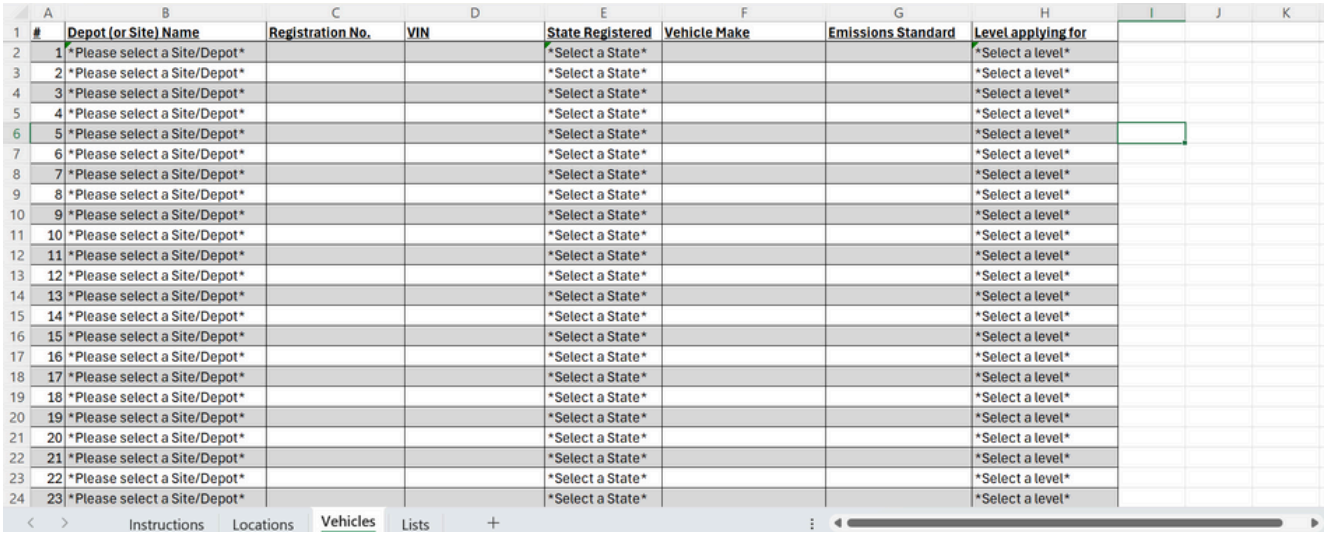
b. For Site Type, select a Tier according to the below information:

Combined Construction and Transport	Qualifying Criteria
Tier 1 – Very Large	Combined Turnover Greater than $250m and 500+ employees and 150 – 300 own vehicles or more in the fleet
Tier 2 – Large	Combined Turnover of at least $70m in annual revenue and up to 500 employees and up to 150 own vehicles on the fleet
Tier 3 – Medium	Employees under 200 and at $35m in annual turnover and between 20 – 80 own vehicles in the fleet
Tier 4 – Small	Annual Turnover of less than $25m and no more than 509 employees and Up to 20 own vehicles in the fleet

c. Enter the information of the vehicles on the Vehicle tab of the template. Select a site/depot, list the vehicles to be accredited and level you are applying for



#	Depot (or Site) Name	Registration No.	VIN	State Registered	Vehicle Make	Emissions Standard	Level applying for
1	*Please select a Site/Depot*			*Select a State*			*Select a level*
2	*Please select a Site/Depot*			*Select a State*			*Select a level*
3	*Please select a Site/Depot*			*Select a State*			*Select a level*
4	*Please select a Site/Depot*			*Select a State*			*Select a level*
5	*Please select a Site/Depot*			*Select a State*			*Select a level*
6	*Please select a Site/Depot*			*Select a State*			*Select a level*
7	*Please select a Site/Depot*			*Select a State*			*Select a level*
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11	*Please select a Site/Depot*			*Select a State*			*Select a level*
12	*Please select a Site/Depot*			*Select a State*			*Select a level*
13	*Please select a Site/Depot*			*Select a State*			*Select a level*
14	*Please select a Site/Depot*			*Select a State*			*Select a level*
15	*Please select a Site/Depot*			*Select a State*			*Select a level*
16	*Please select a Site/Depot*			*Select a State*			*Select a level*
17	*Please select a Site/Depot*			*Select a State*			*Select a level*
18	*Please select a Site/Depot*			*Select a State*			*Select a level*
19	*Please select a Site/Depot*			*Select a State*			*Select a level*
20	*Please select a Site/Depot*			*Select a State*			*Select a level*
21	*Please select a Site/Depot*			*Select a State*			*Select a level*
22	*Please select a Site/Depot*			*Select a State*			*Select a level*
23	*Please select a Site/Depot*			*Select a State*			*Select a level*

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d. Once the template is completed, upload it to the registration page. The system will create the principal contractors and transport operator self-assessments for you to complete.

3. The combined accreditation application will be accompanied by an application fee.

4. The construction company will need to become familiar with the CLOCS-A standard

The construction company will need to implement the following actions before an audit
The following resources will be useful for this purpose:
https://clocs-a.org.au/accreditation/#resources

5. Create a risk register assessing heavy transport operations to/from site on public road users

6. Undertake route assessments to/from the nominated site (associated permits may be required)

7. Specify specific planned measures that may assist with safety outcomes by lowering truck trips to/from/site

8. Create a Construction Logistics Management Plan (CLMP) which presents the framework for overseeing heavy vehicle movements to/from the nominated site(s)

9. Develop a Traffic Management Plan (TMP) that facilitates heavy vehicle movements to/from site(s) and ensures the safe movements of pedestrians, cyclists, motor cyclists, motorized disability vehicles, e-scooters etc. The traffic management plan will take into account: local and State authority time of day/night and access permits, required for your intended road network operations.

10. Use CLOCS-A accredited Transport Operators that have implemented, are implementing, the CLOCS-A standards for their drivers and vehicles. If the construction company is also using an in-house fleet the nominated drivers and trucks will need to certify to the CLOCS-A transport standard.

11. Monitor and report on construction transport activities specifying safety and compliance of contract and/or own fleet

12. Report on transport incidents and the corrective action taken to such incidents.

13.Undertake performance reporting on transport activities, compliance, safety, and audits in progress or completed

14. Has engaged and communicates with the community through direct measures and/or through local authorities

For the audit of the nominated vehicles the company will need to have implemented the following:

15. Proof of compliance to heavy vehicle road rules and law

16. Documented truck/trailer maintenance procedures and demonstrated pre trip checks

17. Has checked on current driver licences, and the appropriate licence level for the truck type being driven.

18. That the 'Vulnerable Road User Safety module' has been undertaken by its drivers

19. The drivers have achieved the required competencies listed in the CLOCS-A transport operator standard for drivers

20. That compliant driver medicals have been undertaken and renewed by the mandatory dates

21. A company driver code of conduct (Safe driver policy) that outlines the expectations for driver behaviour when working for the applicant fleet. Also see https://clocs-a.org.au/resources/driver-safety-standard-fact-sheet/

22. A procedure to report on any heavy vehicle incidents and has taken the necessary corrective action

23. A 'Performance Reporting' procedure that will reflect any changes to the operator's certification status, or recovery actions, to regain certification

24. Communications in line with CLOCS-A communications transport standard. This includes vehicle branding and potential community interaction.

Beginning the CLOCS-A construction sites and vehicles audit process

25. The company will be assigned an auditor

26. The company will be invoiced for the upcoming CLOCS-A entry audit

Company data requirements for the auditor

27. The company will enter the required operational data into the principal contractors and transport self-assessments. This initial entered data will be available for the auditor.

28. The nominated auditor will conduct the provisional audit that does not require a site visit.

29. The construction company will be invoiced for the provisional audit.

30. The construction company will organize the site visit with the auditor.

31. The site visit will be undertaken by the assigned auditor who will upload previously omitted data and site related data.

32. The auditor will complete and upload the completed audit into the CLOCS-A data platform.

33. If correction actions are required, the company should provide the responses.

34. An online review/revisit fee will be required.

35. When completed the online review/revisit, the company will be notified about the CLOCS-A audit outcome.

36. The auditor will invoice the client company for auditor travel and incidentals with accompanying receipts.

37. The company will be notified of the CLOCS-A audit outcome and invoiced for the CLOCS-A Accreditation fee.

38. If successful, the company will be invoiced for the respective CLOCS-A Accreditation fee depending on being certified to a Bronze, Silver or Gold standard.