



CLOCS-A

Construction Logistics and Community Safety – Australia

CLOCS-A Construction Accreditation Handy Hints



Procedures for a Construction company applying for and undertaking CLOCS-A Accreditation

1. To become a CLOCS-A accredited construction company you will need to submit a CLOCS-A application citing your company details, site(s) details, delegated officer(s) information at <https://clocsa.qlbs.com.au/appsignup>
2. Nominate the site/depot (s) by completing the template provided on the registration page.
 - a. Download the template and enter the requested site/depot information.

#	Site/Depot Name	Location Type	Address	Suburb/City	State	Postcode	Site Type	Contact Name	Contact Email	Contact Phone
1	Point Cook	*Select a location type*			*Select a State*		*Select a Tier*			
2		*Select a location type*			*Select a State*		*Select a Tier*			
3		*Select a location type*			*Select a State*		*Select a Tier*			
4		*Select a location type*			*Select a State*		*Select a Tier*			
5		*Select a location type*			*Select a State*		*Select a Tier*			
6		*Select a location type*			*Select a State*		*Select a Tier*			
7		*Select a location type*			*Select a State*		*Select a Tier*			
8		*Select a location type*			*Select a State*		*Select a Tier*			
9		*Select a location type*			*Select a State*		*Select a Tier*			
10		*Select a location type*			*Select a State*		*Select a Tier*			
11		*Select a location type*			*Select a State*		*Select a Tier*			
12		*Select a location type*			*Select a State*		*Select a Tier*			
13		*Select a location type*			*Select a State*		*Select a Tier*			
14		*Select a location type*			*Select a State*		*Select a Tier*			
15		*Select a location type*			*Select a State*		*Select a Tier*			
16		*Select a location type*			*Select a State*		*Select a Tier*			
17		*Select a location type*			*Select a State*		*Select a Tier*			

- b. For Site Type, select a Tier according to the below information:

Construction Tier	Qualifying Criteria
Tier 1 – Very Large	Combined Turnover Greater than \$250m and 500+ employees
Tier 2 – Large	Combined Turnover of at least \$70m in annual revenue and up to 500 employees
Tier 3 – Medium	Employees under 200 and at \$35m in annual turnover
Tier 4 – Small	Annual Turnover of less than \$25m and no more than 509 employees

- c. Once the template is completed, upload it to the registration page. The system will create the relevant self-assessment for you to complete.

3. The construction company application will be accompanied by an application fee.
4. The construction company will need to become familiar with the [CLOCS-A standard](#)

The construction company will need to implement the following actions before an audit

The following resources will be useful for this purpose:

<https://clocs-a.org.au/accreditation/#resources>

5. Create a risk register assessing heavy transport operations to/from site on public road users
6. Undertake route assessments to/from the nominated site (associated permits may be required)
7. Specify specific planned measures that may assist with safety outcomes by lowering truck trips to/from/site
8. Create a Construction Logistics Management Plan (CLMP) which presents the framework for overseeing heavy vehicle movements to/from the nominated site(s)
9. Develop a Traffic Management Plan (TMP) that facilitates heavy vehicle movements to/from site(s) and ensures the safe movements of pedestrians, cyclists, motor cyclists, motorized disability vehicles, e-scooters etc. The traffic management plan will take into account: local and State authority time of day/night and access permits, required for your intended road network operations.
10. Use CLOCS-A accredited Transport Operators that have implemented, are implementing, the CLOCS-A standards for their drivers and vehicles. If the construction company is also using an in-house fleet the nominated drivers and trucks will need to certify to the CLOCS-A transport standard.
11. Monitor and report on construction transport activities specifying safety and compliance of contract and/or own fleet
12. Report on transport incidents and the corrective action taken to such incidents.
13. Undertake performance reporting on transport activities, compliance, safety, and audits in progress or completed
14. Has engaged and communicates with the community through direct measures and/or through local authorities

Beginning the CLOCS-A Construction audit process

16. The construction company will be assigned an auditor
17. The construction company will be invoiced for the upcoming CLOCS-A entry audit

Construction company data requirements for the auditor

18. The construction company will enter the required operational data into the principal contractors' self-assessment. This initial entered data will be available for the auditor.
19. The nominated auditor will conduct the provisional audit that does not require a site visit.
20. The construction company will be invoiced for the provisional audit.
21. The construction company will organize the site visit with the auditor.
22. The site visit will be undertaken by the assigned auditor who will upload previously omitted data and site related data.
23. The auditor will complete and upload the completed audit into the CLOCS-A data platform.
24. If correction actions are required, the company should provide the responses.
25. An online review/revisit fee will be required.
26. When completed the online review/revisit, the construction company will be notified about the CLOCS-A audit outcome.
27. The auditor will invoice the client company for auditor travel and incidentals with accompanying receipts.
28. The construction company will be notified of the CLOCS-A audit outcome and invoiced for the CLOCS-A Accreditation fee.
29. If successful, the construction company will be invoiced for the respective CLOCS-A Accreditation fee depending on being certified to a Bronze, Silver or Gold standard.

